



## Dental Nursing Australia

### USI Privacy and Security Policy

Protecting the privacy and security of information is a priority in the design of the Unique Student Identifier (USI) initiative.

#### Privacy Policy

Please see below the Student Identifiers Registrar Privacy Policy which tells you how we collect, use store and disclose your personal information and the way in which you can access and correct your personal information.

#### Features and privacy of the USI

The USI System has a number of features built into the design to ensure both privacy protection and that students have control over their USI, for example:

- Personal information (such as name, date of birth, etc.) will be quarantined and stored separately from education and training records
- The USI will be stored with a student's personal information and be held by a Statutory Officer
- The USI will also be attached to a student's training records which will be held by the National Centre for Vocational Education Research (NCVER)

Using the USI, the personal information would only be linked to the educational information when a student asks to see his or her own records or when a student authorises someone else to do so (such as a training organisation) or as otherwise authorised by Commonwealth legislation.

The personal details of individuals held by the Student Identifiers Registrar will be protected by the *Privacy Act 1988* and the *Student Identifier Act 2014*.

The key principle underpinning the USI initiative is that individuals will have control over their USI and can determine who can have access to the personal and educational records associated with it, including training providers or others. The USI ICT system is specifically designed and built to incorporate these important safeguards.

The proposed USI legislation will require that all records of USIs, including those kept by a training provider, must be protected from misuse, interference and loss, unauthorised access, modification and disclosure. It also provides for the Australian Information Commissioner to investigate any breach of USI confidentiality as if it were interference with the privacy of an individual for the purposes of the Commonwealth Privacy Act.

The USI legislation will require training providers to destroy copies of a students' evidence of identify documentation (for example a copy of a drivers licence, Medicare card or birth certificate) that is collected solely for the purposes of creating a USI. If the information is collected for another purpose as well, then this requirement doesn't apply.

## Compliance


Compliance and auditing of training providers is, and will continue to be, the responsibility of the three VET Regulators operating across Australia:

- Australian Skills Authority (AQSA)
- Training Accreditation Council, Western Australia (TAC)

The Australian Information Commissioner will be the key regulator of the privacy and confidentiality aspects of the USI initiative and will have the capacity to conduct audits, undertake investigations and impose a range of sanctions.

## Further information

If you have any questions or need more information, you can email the USI taskforce on [usi@industry.gov.au](mailto:usi@industry.gov.au) or Dental Nursing Australia on [admin@dnakingston.com.au](mailto:admin@dnakingston.com.au) or call 1300855503.

<b>Provider No: 52256</b>

<b>Success Training Company Pty Ltd</b>
<b>Dental Nursing Australia</b>
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**Record of updates and changes**

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